



BOSP SUPPORT WORKER JOB DESCRIPTION & PERSON SPECIFICATION

Title:	BOSP Support Worker
Based at:	Basildon, Billericay, Wickford, Brentwood and a variety of recreational sites. Sessions currently run on Saturdays, occasional evenings and throughout the school holidays
Salary:	£8.97 to £14.24 per hour (in line with national minimum wage guidelines and inclusive of 12.07% rolled up holiday pay)
Reports to:	Families & Activities Manager
The Role:	To provide fun, caring and safe support to children and young people with disabilities during BOSP fun leisure activities

Service Delivery (Making things happen)

- **Working** on a 1:1 basis or with a small group of BOSP children and young people with learning and physical disabilities during play and leisure sessions, providing age appropriate activities in a caring and supportive environment
- **Offering** stimulation and motivation through interaction and social activities
- **Supporting** when required in their physical and personal needs and carry them out when necessary e.g. washing, feeding, dressing, toileting, mobility; with respect for privacy, dignity and encouraging independence
- **Sitting** with small groups of children helping them with their activities and to join in
- **Setting up** and putting away at sessions, maintaining high standards of hygiene and cleanliness
- **Understanding** and carrying out BOSP's Confidentiality Policy
- **Reporting** all concerns to the Activities & Families Manager, except in circumstances as identified within the policies and procedures
- **Follow** any instructions that the Activities & Families Manager/Senior Support Workers give you to ensure safety of the children and young people
- **Adherence** for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by BOSP and in accordance with The Children's Act
- Any other associated duties that are required

Person Specification (who you are)

- **You care:** You're not just here for the pay; you're genuinely passionate about the mission and the people we serve
- **You're positive:** You enjoy your work and have an enthusiastic 'can-do' attitude
- **You have a strong sense of responsibility:** An alertness to potential risks that affect children and vulnerable young people with complex needs and disabilities. Able to follow policies and procedures
- **You are committed** to anti-discriminatory practice and equal opportunities: Are open minded and non-judgemental
- **You are a team player:** You can take direction, follow instructions, and support your team

The “Must-Haves”

- **Experience of working as part of a team**
- **Experience and knowledge of working with children and vulnerable young people** with complex needs and disabilities
- **Great communication skills**
- **Development Aspirations:** Willingness to attend mandatory training and personal development opportunities

The “Nice To-Haves”

- **First Aid Training**
- **Safeguarding Training**
- **Qualification:** in Children’s Care, Health & Social Care or equivalent
- **Medication:** Experience of administering first aid, medication, and completion of associated paperwork
- **Enhanced DBS:** To comply with check and suitable references

Using the Person Specification, can you demonstrate meeting the above criteria in your application.